Instructions for Poster Presenters

Preparing your poster

In order to efficiently communicate the results of your research to the viewers your poster needs to be eye-catching and look professional - although it does not need to be professionally produced.

You may want to consider the following points when formatting your poster:

- Use clear, concise language
- All presentations should be in English
- Avoid using all capital letters, even in the title, as they are visually confusing.
- Make sure that the text is large enough to read from 1m away; keep the text to a minimum of 18 point and even larger for the title.
- If possible convert data to properly labelled graphs - they are easier to read.
- Get a colleague to read through the poster. Is it easy to read? Is the order and layout clear to someone new to your data?

Poster Title

Please ensure that you include the title of your poster presentation at the top of your poster. The title should be short, but informative. You will be competing with lots of other posters, so make sure your title invites people to read your poster.

Sample Poster.

Posters must be A0 portrait orientation to fit on the boards.
Please follow carefully the instructions outlined below:

At the Meeting - Set up and display

- You will be responsible for printing, setting up and displaying your poster at the meeting.
- Your poster should be displayed for the duration of the meeting and should be ready for viewing by the coffee break at 15:30 on Thursday 5\textsuperscript{th} October at the latest. Your poster should remain in place until the close of the final coffee break and poster viewing session which ends at 11:00 on Saturday 7\textsuperscript{th} October.
- Please check the details sent to you, and/or the programme upon onsite registration at the meeting for your exact poster board number, as well as the location of the posters.
- A display board with your poster number will be provided. The board has a display area of approximately 90cm wide x 120cm high (A0 portrait). Posters not fitting within this maximum size cannot be displayed. Please ensure that your poster has a Portrait (not landscape) orientation.
- The boards will be felted and your poster should be attached using Velcro hook material. A limited supply of Velcro hook fixers will be available onsite.
- You should also be prepared to give a 2-3 minute oral presentation alongside your poster during your allocated poster walk. You must present your poster in order to be considered for the Barry Kay Award in your category. Poster walks are scheduled as follows (please note that the paediatric clinical poster presenters will be informed closer to the event whether they have been allocated in Group 1 or Group 2):
  - Thursday 5\textsuperscript{th} October 15:40 – 16:15: Paediatric Group 1
  - Friday 6\textsuperscript{th} October 10:40 – 11:15: Paediatric Group 2 and Adult clinical
  - Friday 6\textsuperscript{th} October 12:55 – 13:25: Allied health, Basic Science, Primary care and Education
- Please ensure that your poster title and authors as stated on the submitted abstract are printed on your poster.
- At the end of the meeting, any posters not removed from the display boards will be disposed of.

Eligibility for Barry Kay and Education Awards

To qualify for the Barry Kay or Education Award the \textit{presenting author} must be an \textit{early career researcher}. This is defined as an undergraduate student, clinical trainee in allergy or clinical immunology or a related clinical speciality, or any non-clinician within five years of their last higher degree (e.g., PhD, MSc) or qualifying degree who has submitted an abstract.

The anticipated \textit{presenting author} at the time of submission will be asked to specify if they are an “\textit{early career researcher}” as defined in the criteria above and eligible for a Barry Kay or Education Award.