



Guidelines for BSACI 2024 Annual Conference Abstract Submission

Submit your abstract here: <https://app.oxfordabstracts.com/stages/19121/submitter>

Please note that there will be NO LATE BREAKING abstract window in 2024 and that the deadline of midnight UK time Monday 10th June 2024 is a hard deadline.

The BSACI Annual Conference aims to promote innovative projects and knowledge that improve our patient care in allergy and immunology. We invite you to submit an abstract summarising your work for this year's in-person conference in Harrogate, 2nd – 5th October 2024.

You can submit an **original research study/project** or a **case presentation** under one of the following categories:

1. **Basic Science**
2. **Adult Clinical**
3. **Paediatric Clinical**
4. **Primary Care**
5. **Allied Health**
6. **Medical Students**
7. **Allergy Education**
8. **Equality, Diversity and Inclusivity**

Accepted abstracts

All accepted abstracts will be displayed as a hard-copy poster (prepared by the author team), at the conference and will also be reviewed for publication in *Clinical Experimental Allergy*.

Poster walks

The presenting author of all accepted abstracts will have the opportunity to present their findings during a poster walk. Posters will be designated to a particular 'Poster Walk' session (Poster walks will be led by our facilitators who will invite poster presenters to summarise their poster to those attendees who have joined the poster walk and engage in further discussion with the group during



the walk). Presenters will also have the opportunity to interact with delegates and discuss their findings during any break sessions in the conference.

Oral Presentations

All accepted abstracts will also be considered for oral presentations. Those selected for an oral presentation (in the oral abstracts session or education showcase) will also be required to present a poster for the conference.

Barry Kay Awards

This prestigious award recognises Professor Kay's national and international research contributions in the field of allergy and asthma, which have inspired so many of us.

There are six Barry Kay Awards (one award for each of the following categories) which will be awarded during the conference and will be selected from eligible posters:

1. Basic Science
2. Adult Clinical
3. Paediatric Clinical
4. Primary Care
5. Allied Health
6. Medical Students

Eligibility for Barry Kay Award

To qualify for the Barry Kay or Education Award the **presenting author** must be an '**early career researcher**'. This is defined as an undergraduate student, clinical trainee in allergy or clinical immunology or a related clinical speciality, or any non-clinician within five years of their last higher degree (e.g., PhD, MSc) or qualifying degree who has submitted an abstract.

The anticipated **presenting author** at the time of submission will be asked to specify if they are an "**early career researcher**" as defined in the criteria above and eligible for a Barry Kay Award.

Onsite judging will take place during the designated 'Poster-walk' session and judging will be based on the following criteria:

- Originality
- Methods
- Results
- Presentation



Presenting authors must be present at their poster during their designated 'Poster Walk' session to have their poster judged for the award.

Tony Frew Education Award and Equality, Diversity and Inclusivity (EDI) Award

The Education Award and the EDI Award are separate to the Barry Kay Awards and are judged separately.

Both these awards are open to all submissions in these categories.

The Tony Frew Education Award and the EDI Award are not restricted to early career researchers.

Presenting author

The presenting author **MUST** register, pay, attend, and present the poster on site for it to be eligible for the Barry Kay, Education or the EDI award. *We understand that due to unforeseen circumstances it may be necessary for the presenting author to change between submission and the event – you must inform us by updating your submission on the abstract platform AND by email after abstract acceptance.*

Changes in presenting author for abstracts eligible for the Barry Kay Award: We must also be informed if the new presenting author meets the eligibility for a Barry Kay award meeting the criteria as an "early career researcher" as above.

Previously presented (encore) abstracts

Duplication of abstracts is discouraged. Unpublished abstracts that have been presented at a different scientific meeting within a 12-month period prior to the BSACI conference, provided they contain updated/additional data, can be submitted and will be considered for presentation. Abstracts submitted for publication, but are pending acceptance, can be submitted without restrictions.

Submitting your Abstract

Please ensure:

- Abstracts are submitted before the deadline: **Midnight UK time Monday 10th June 2024**
- The abstract is no longer than 300 words
- The title is no longer than 25 words and is submitted in title case



- Authors' names are submitted in the format ' Firstname Lastname'
- The “early career researcher” status of the anticipated presenting author is specified.
- Abstracts are structured using the following sub-headings depending on the type of research you are submitting:

For original research studies: 1. *Objective*, 2. *Methods*, 3. *Results* and 4.

Conclusions

For case presentations: 1. *Background*, 2. *Case presentation*, 3. *Discussion* and 4.

Conclusions

For Education abstracts: 1. *Aims*, 2. *Methods* 3. *Results* 4. *Next steps*

- Your abstract MUST contain your results data. Any ‘unfinished’ abstracts (promising fresh results on the poster) *will be rejected*.
- Tables and charts/figures must not be included in the submission and any that do, may be rejected.
- You should include the source of the project funding at the end of the conclusion section.
- The submitting author is happy to pass on all notifications to the presenting author if this is not the same person. All information regarding the process, selection and display/presentation of the abstract will be sent to the submitting author only.

Additional requirements

Abstracts cannot be edited after the submission deadline. Abstracts that are accepted for publication in *Clinical and Experimental Allergy* will be published as they appear in the abstract submission. This includes the addition of one graph, table or image if required.

The submitting author is required to ensure that all co-authors agree for their names to support the submission, and that co-authors agree that the data reported can be considered for publication in our journal *Clinical & Experimental Allergy* using the same abstract submission.

BSACI is committed to ensuring the integrity of education and research programmes. Abstract submission requires disclosure of any financial or other interest that might be construed as resulting in an actual, potential, or apparent conflict. The submitting author is responsible for obtaining and reporting disclosure information from all co-authors on the submission portal – disclosing any financial or other interest that might be construed as resulting in an actual, potential, or apparent conflict.



Notification of Abstract Acceptance:

Notifications of poster and oral acceptance, and your assigned poster number, will be sent out to the submitting author and the presenting author by the end of July.